

Health and Wellbeing Board

Minutes - 7 October 2015

Attendance

Members of the Health and Wellbeing Board

Councillor Sandra Samuels	(Chair) Cabinet Member for Health and Wellbeing
Councillor Val Gibson	Cabinet Member for Children and Young People
Ros Jervis	Service Director - Public Health and Wellbeing
Councillor Paul Singh	Shadow Cabinet Member for Health and Wellbeing
Councillor Roger Lawrence	Leader of the Council
Linda Sanders	Strategic Director - People
Ian Darch	Third Sector Representative
Simon Hyde	Chief Superintendent West Midlands Police
Professor Linda Lang	University of Wolverhampton
Dr Arko Sen	Wolverhampton Healthwatch
Alan Coe	Chair Wolverhampton Safeguarding Board
Dr Helen Hibbs	Wolverhampton Clinical Commissioning Group
Employees	
Carl Craney	Democratic Support Officer
Glenda Augustine	Consultant in Public Health, Community Directorate
Viv Griffin	Service Director - Disability and Mental Health
David Loughton	Chief Executive of Royal Wolverhampton Hospital NHS Trust

Part 1 – items open to the press and public

Item No. *Title*

- 1 Apologies for absence (if any)**
Apologies for absence had been received from Karen Downman (Black Country Partnership NHS Foundation Trust), David Johnson (NHS England Local Area Team), Tim Johnson (City of Wolverhampton Council), Donald McIntosh (Healthwatch Wolverhampton), Stephen Marshall (Wolverhampton City Clinical Commissioning Group), Cllr Elias Mattu (City of Wolverhampton Council), Dr Kiran Patel (NHS England, Local Area Team) and Jeremy Vanes (Royal Wolverhampton NHS Trust)
- 2 Notification of substitute members (if any)**
No notifications of substitutes had been received.
- 3 Declarations of interest (if any)**
No declarations of interest were made in relation to any matters under consideration at the meeting.

4 **Chair's remarks**

The Chair, Cllr Sandra Samuels, thanked Members and Officers for attending the "Away Day" development event held that morning.

On behalf of the Board she offered her thanks to David Loughton CBE, Chief Executive, Royal Wolverhampton NHS Trust, for hosting the "Away Day" and the Health and Wellbeing Board meeting.

She drew to the attention of the Board the "Beat the Street" initiative, an industrial scale physical activity behaviour change programme and gave details of the programme. The Service Director, Public Health and Wellbeing, Ros Jervis, reported that it was an innovative programme focussed on preventing obesity, was of interest to all age groups and involved a range of partner agencies. Activities included walking. The programme was led by Dr Bird, who was responsible for health initiatives nationally. The Strategic Director - People, Linda Sanders, suggested that he be invited to attend a meeting of the Board and/or the launch of the Wolverhampton programme. The Service Director, Public Health and Wellbeing reported that joint working on this initiative was taking place with the Black Country Consortium through the "Be Active" initiative. The Chair, Cllr Sandra Samuels, suggested that the other Health and Wellbeing Boards in the Black Country be invited to the launch of the Wolverhampton initiative.

The Chair, Cllr Sandra Samuels, welcomed Dr Arko Sen, the newly appointed Chair of Healthwatch Wolverhampton to the meeting.

5 **Minutes of the previous meeting**

Resolved:

That the minutes of the meeting held on 29 July 2015 be confirmed as a correct record and signed by the Chair.

6 **Matters arising**

With reference to Minute No. 5 (Matters arising) and following a question from the Chair, Cllr Sandra Samuels, the Service Director, Public Health and Wellbeing reported that she had had a telephone conversation with Professor Kevin Fenton, National Director Health and Wellbeing PHE, in connection with the plan to tackle obesity in the City.

With reference to Minute No. 8 (Primary Care Co-Commissioning) Dr Helen Hibbs reported that co-commissioning with NHS England would commence on 1 October 2015.

With reference to Minute No. 10 (Obesity Call to Action – Update and progress made towards developing an Action Plan to tackle obesity in Wolverhampton), the Service Director, Public Health and Wellbeing reported that the meeting of operational leads would be held in early November 2015.

7 **Summary of outstanding matters**

Resolved:

That the summary of outstanding matters be noted.

8 **Health and Wellbeing Board Forward Plan 2014/15**

The Service Director, Disability and Mental Health, Viv Griffin, presented a report on the Board's Forward Plan for 2015/16. She drew to the attention of the Board the revised format of the Plan and commented that the revised priorities would be considered later in the meeting.

Resolved:

That the report be received and noted.

9 **Infant Mortality Health Scrutiny Review**

The Service Director, Public Health and Wellbeing presented a report which detailed the recommendations of the Health Scrutiny Infant mortality Review which had been undertaken from July 2014 to March 2015 to gather evidence in relation to the issue of infant mortality in Wolverhampton.

Dr Arko Sen commented that the "Equalities Implications" paragraph indicated that there were no implications whilst the report identified the disproportionate risk to certain groups within the population. The Service Director, Public Health and Wellbeing explained that the equality implications were addressed in the report and actions proposed to address them. Alan Coe drew to the attention of the Board the overlap with the work of the Children's Safeguarding Board and enquired as to where the Board aspired to be in terms of making progress with this issue. The Consultant in Public Health, Glenda Augustine commented that the aims were detailed in the nine protected characteristics.

Resolved:

1. That the recommendations proposed within the Health Scrutiny Infant Mortality Review be approved;
2. That the close alignment of the proposed recommendations to the Wolverhampton Infant Mortality Action Plan 2015 – 2018 be noted.

10 **Review of the Wolverhampton Joint Strategic Needs Assessment (JSNA) process**

The Consultant in Public Health presented a report which included information obtained following a review of the local and national Joint Strategic Needs Assessment (JSNA) processes and which proposed an option for the development of an updated JSNA for Wolverhampton from 2016 onwards. The Strategic Director-People reminded the Board that the document needed to be "owned" by all members and partners. Dr Helen Hibbs commented that the document needed to be user friendly especially if it was to be used to assist with commissioning. The CONSULTANT IN Public Health suggested that the updated document be developed with the assistance of the Wolverhampton Observatory and that the final document could include links to partner organisation websites.

Resolved:

1. That the formal establishment of a representative Joint Strategic Needs Assessment Working Group be supported and that invitations to sit on the Working Group be extended shortly;
2. That the pulling together of a single compendium of demographic and population needs assessment information including health and social care need for Wolverhampton be supported;

3. that the development of an updated interactive, electronic Joint Strategic Needs Assessment to provide access to the compendium referred to in 2. above to support commissioning as well as the provision of information and the promotion of engagement for all be supported;
4. That examples of links from other Health and Wellbeing Board JSNA's be circulated to the Board.

11

Better Care Fund - Update

The Service Director, Disability and Mental Health presented a report which updated the Board on:

- The development and progress of the Better Care Fund;
- The financial risks relating to the Better Care Fund;
- The next steps proposed;
- The steps necessary to secure continuing support from the Health and Social Care Economy to facilitate the successful delivery of the Better Care Fund.

Dr Helen Hibbs reminded the Board that a number of workstreams had either only just commenced or were waiting to start and that it was too early in the programme to expect to identify improvements. Jeremy Vanes commented that this was a complex programme with the eventual aim of a shift in emphasis from residential care to prevention. He enquired as to whether the Third Sector was being used fully. Dr Helen Hibbs confirmed that the intention was to bring about such a shift and to empower people and work across agencies. The Strategic Director – People advised that the Better Care Fund was a new community way of working and that work with the Third Sector and re-connecting with communities was an integral part.

The Chair, Cllr Sandra Samuels referred to paragraph 3.2.3 inasmuch as it referred to permission being sought to undertake statutory consultation about a new recovery house and enquired where permission was being sought from. The Service Director, Disability and Mental Health reported that this matter would be the subject of a report to the Cabinet. The Strategic Director – People enquired when the Community Teams would be co-located. Dr Helen Hibbs advised that the Community Teams would be locality based and “wrapped around” GP practices. The Service Director, Disability and Mental Health reported that the model was currently being built. The Chair, Cllr Sandra Samuels commented on the new Health and Wellbeing building at the University of Wolverhampton and suggested that this was a resource that should be utilised. Professor Linda Lang added that many of the students using the building were also keen to volunteer to assist.

Resolved:

1. That the progress report on the Better Care Fund be noted;
2. That the draft out-turn position following the period 4 (end of July) monitoring and the forecast pressures in line with the risk sharing agreement for each organisation be noted;
3. That the position relating to current performance against the key Payment for Performance Indicator and relevant supporting indicators be noted.

12

Royal Wolverhampton NHS Trust - Care Quality Commission (CQC) - Inspection Results

The Chief Executive of the Royal Wolverhampton NHS Trust (RWT), David Loughton CBE presented the Care Quality Commission (CQC) Quality Report on the outcome of the inspection, conducted between 2 to 5 June 2015 into the New Cross Hospital and Cannock Chase Hospital (the latter being included as some services from the dissolved Mid Staffordshire NHS Trust having been taken over by the RWT). He advised that the RWT had lodged formally 294 challenges to the report of which 205 had been accepted immediately by the CQC. He advised the Board that the RWT Board was disappointed with the overall rating of "Requires Improvement" and that a formal appeal had now been lodged.

The Chief Executive of the RWT reported that the stance of the Trust Board was supported by the Trust Development Agency. The Trust was also in the process of recruiting 75 trained nurses, a skill mix review was to be conducted at the next Trust Board meeting when the requirements for a further 200 qualified nurses would be considered. He outlined the procedures and opportunities which had been explored for the recruitment of additional qualified nurses including the problems encountered with the recruited nurses obtaining the requisite numbers from the Nursing and Midwifery Council (NMC). He also referred to the potential difficulties to be encountered in retaining qualified nursing staff from abroad if minimum income levels were to be imposed by Central Government on employees so recruited after a period of seven years.

The Strategic Director – People commented that Wolverhampton should be in a position to be self-sufficient in nurses. Professor Linda Lang advised that if that was allowed with entry limits on training places not being limited the problem would not arise. The Chief Executive of the RWT outlined steps which could be taken to reduce expenditure on temporary or locum staff and reminded the Board that in 2005 he had taken steps to cease recruitment of Agency staff in order to ensure that the Trust had overall control of infection prevention.

The Chief Executive of the RWT reported that an Action Plan with some 400 actions had been developed in response to the CQC report albeit that implementation had been held in abeyance pending the outcome of the appeal against the findings. He reported that the Head of Radiation Protection from the University Hospital of Birmingham NHS Trust had been seconded to assist with the issues identified in respect of that particular area. He advised that he still had a number of concerns in relation to infection control within the Hospital given that capacity issues limited the steps which could be taken to address the issues involved..

Alan Coe commented that there were over 50 references in the CQC report in relation to Adult Safeguarding. The Chief Executive of the RWT advised that protocols and procedures with regard to Children's Safeguarding were well established but less so in respect of Adults. He opined that there appeared to be more of a concern in raising adult safeguarding issues. The Service Director, Public Health and Wellbeing commented that in terms of the safety domain the area was well led but that staffing levels were an issue. The Chief Executive of the RWT acknowledged the point made and accepted that some areas were better than others. He questioned why the incidences of C. Difficile were different between New Cross Hospital and Cannock Chase Hospital when the same Management Teams

were responsible. He drew to the attention of the Board that the opening times of the Minor Injuries Unit had been questioned in the CQC report but that this was outside of the control of the RWT as the opening times were determined by the Commissioners.

The Chair, Cllr Sandra Samuels, referred to the 75 vacancies mentioned earlier and asked how these positions were being covered prior to appointments being made. The Chief Executive of the RWT assured the Board that “Bank” staff were used and that every shift was sufficiently covered albeit that a difficulty was encountered in respect of night shift cover. He reminded the Board of the increase in admission rates and that nurses with particular specialities were being transferred across other specialisms to ensure adequate cover which could lead to a lowering of morale.

Resolved:

That the report be received and noted.

13 **Wolverhampton Safeguarding Children's Board - Annual Report and Executive Summary 2014-15**

The Independent Chair of the Wolverhampton Safeguarding Children’s Board (WSCB), Alan Coe, presented the WSCB Annual Report and Executive Summary 2014 – 15 which informed the Board of safeguarding activity during 2014 – 15 and which detailed progress made against priorities for 2013 – 16. He advised that the Annual Report had been agreed by the WSCB and provided an overview of how partners had discharged their safeguarding responsibilities over the preceding year. The Annual Report offered an assurance to the Board that the activities of the WSCB were in compliance with its statutory functions by the Children Act 2004 and provided a formal opportunity to ensure that practice operated accordingly. From the perspective of the WSCB it provided an arena for challenge and an opportunity to seek assurance that the Health and Wellbeing Board and constituent organisations discussed and reviewed safeguarding at their respective Boards and where applicable, scrutiny committees.

Cllr Val Gibson congratulated Alan Coe on the report and commented that the organisations involved had continued to work well together following organisational changes. The Chief Executive of the RWT echoed the comments now made. The Strategic Director – People welcomed the report which had been produced some four months earlier than the equivalent report in 2014. Dr Arko Sen advised that Healthwatch Wolverhampton was re-positioning its Board in order to respond to faith connectivity.

Resolved:

1. That the report be received and noted as a means of ensuring a clear understanding in relation to the work of the WSCB over the past year;
2. That the range of work that was taking place to safeguard children in Wolverhampton and the continued challenges, developments and achievements in this critical area of work be noted.

14 **Wolverhampton Adults Safeguarding Board - Annual Report**

The Independent Chair of the Wolverhampton Adults Safeguarding Board (WSAB), Alan Coe, presented the Annual Report of the WSAB Annual Report and Executive Summary for 2014 – 15 which informed the Board of safeguarding activity

in 2014 – 15 and which reminded the Board on progress against the priorities for 2013 – 16. The report also reminded the Board that Safeguarding Adults' Boards had become a statutory requirement for each Council area from 1 April 2015.

Resolved:

1. That the report be received and noted;
2. That the report be acknowledged as providing assurance to the WSAB that the respective agencies represented on the Health and Wellbeing Board report annually to their respective Boards on adult safeguarding;
3. That all agencies represented on the Health and Wellbeing Board ensure that they have current assurance mechanisms that they can demonstrate their role and performance in relation to safeguarding arrangements for adults at risk.

15 **Minutes from Sub Groups** **(i) Children's Trust Board**

Cllr Val Gibson reported that information for the various data sets was still being collected and that priorities were being refined for the Children and Young People Plan. She undertook to ensure that the minutes of the last meeting of the Children's Trust Board were circulated to all Board members.

The Chair, Cllr Sandra Samuels, commented on the progress being made with the development of the Wolverhampton Youth Zone, "The Way". Cllr Val Gibson advised that a soft launch was planned and that visits to the building were being undertaken currently. The Strategic Director – People reported that the official opening was planned for January 2016, that any members interested in visiting the building should contact the Director of Education, Julien Kramer and suggested that the next meeting of the Board be held in the building. The Chair, Cllr Sandra Samuels welcomed the concept of meetings being held at different venues and invited suggestions for alternative venues for future meetings. Professor Linda Lang suggested that a meeting be held at the University of Wolverhampton.

Resolved:

1. That the report be received and noted;
2. That the suggested venues for future meetings of the Board be investigated further.

(ii) Integrated Commissioning and Partnership Board

The Service Director, Disability and Mental Health presented the minutes of the meeting of the Integrated Commissioning and Partnership Board held on 17 September 2015.

Resolved:

That the minutes of the meeting of the Integrated Commissioning and Partnership Board held on 17 September 2015 be received and noted.

(iii) Public Health Delivery Board

The Service Director, Public Health and Wellbeing presented the minutes of the meetings of the Public Health Delivery Board held on 28 July 2015 and 15 September 2015.

Resolved:

That the minutes of the meetings of the Public Health Delivery Board held on 28 July 2015 and 15 September 2015 be received and noted.

16 **Closure of West Midlands Police Stations**

Simon Hyde, West Midlands police reported that following an estates review 28 premises across the Force area would be closed with six of these being within the City area. He explained that the majority of the premises to be closed were not public facing and that the proposals had been endorsed by the West Midlands Police and Crime Commissioner. He assured the Board that the Bilston Street, Wolverhampton, Low Hill, Bilston and Wednesfield premises in Wolverhampton were not affected by the proposals.

Resolved:

That the report be received and noted.

17 **Exclusion of the Press and Public**

Resolved:

That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information as set out in Paragraphs 1 and 2 of the Act.

Part 2 – Matters not open to the public and press

18 **NHS Capital Programme**

The Chair, Cllr Sandra Samuels advised that given the absence of representatives from NHS England Local Area Team (LAT) any comments be notified to the Democratic Support Officer, Carl Craney, who would forward them to the LAT for response.

19 **Prime Minister's Challenge Fund**

Dr Helen Hibbs reported that the bid to the Prime Minister's Challenge Fund had been unsuccessful.